

January 22, 2019

Jefferson Parish Clerk of Court
24th Judicial District Civil Records Department
P.O. Box 10
Gretna, LA 70054-0010

Re: Latoya Jones vs. Ralph Robert
JDC No. 757-217 Div. K

Pursuant to La. C.C.P. Art. 1235.1, please issue personal service on **WARDEN LEE** or **his designee** for that shift, at the following address:

Franklin Parish Detention Center
388 Natures Acres Rd.
Winnsboro, LA 71295

For your convenience, I have attached a copy of the statute. **Furthermore C.C.P. Art 1235.1(B) requires the person who serves the petition to execute an affidavit.** The affidavit must be attached to the citation and sent to court.

Thank you for your cooperation in this matter. If you have any questions, please do not hesitate to call our office at (504) 581-4043.

Sincerely,

Zakiya LaGrange
Staff Paralegal